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Description automatically generated

**NEA Research Grant Application**

**Submission Instructions**

The following steps will need to be taken in order to successfully submit your NEA research grant application for review.

1. Fill out the below research grant application in its entirety.
2. Make sure your document is merged with all relevant documentation.
3. Submit your NEA Research Grant Application via our [APPLICATION PORTAL](https://www.tfaforms.com/5120210). Please fill out all the required fields in our online research grant intake form.

The application portal is where you can upload your application and any supporting document to NEA.

1. You will be given an email confirmation when we receive your application. If you do not receive an email confirmation, **please check your Junk folder**.
2. All questions should be directed to [grants@nationaleczema.org](mailto:grants@nationaleczema.org).

Thank you!

NEA Research Grants Team

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | **FOR OFFICE USE ONLY** | | | | | |
| NEA GRANT ID: NP24-CERG1XX | | | | | |
| 1. TITLE OF PROJECT   **CHILDHOOD ECZEMA CHALLENGE**  **RESEARCH GRANT APPLICATION** | | | 1. START DATE | | | 1. AMOUNT REQUESTED ($) | | |
| 1. RESEARCH PRIORITY ADDRESSED BY PROJECT (SELECT **ALL** THAT APPLY)   Eczema Heterogeneity: Novel Insights  Innovations in Clinical Practice & Care  Understanding & Alleviating Disease Burden  Eczema Prevention | 1. HUMAN SUBJECTS RESEARCH  NO  YES | | | | 1. VERTEBRATE ANIMALS   NO  YES | | | |
| 5a. RESEARCH EXEMPT  NO  YES  *If yes, exemption no.* | | | 5b. IRB ASSURANCE NO.    OR  Pending | 6a. If yes, IACUC approval date    OR  Pending | | | 6b. Animal welfare assurance no. |
| 1. **PRINCIPAL INVESTIGATOR** | | | | | | | | |
| 7a. NAME (first and last) & DEGREES | | | 7b. POSITION TITLE & DEPARTMENT | | | | | |
| 7c. MAILING ADDRESS (Street, city, state, zip code) | | | 7d. CONTACT INFORMATION  TEL:  E-MAIL ADDRESS: | | | | | |
| 7e. HAVE YOU HAD PREVIOUS FUNDING FROM NEA and/or PeDRA??  NO  YES  *If yes, please list year(s)* | | | 7f. HAS YOUR PREVIOUSLY FUNDED WORK FROM NEA and/or PeDRA BEEN PUBLISHED?  NO  YES  PENDING  N/A | | | | | |
| 1. PROJECT WILL HAVE MULTIPLE PRINCIPAL INVESTIGATORS  NO  YES   *If yes, please complete page 2.* | | | | | | | | |
| 1. **APPLICANT ORGANIZATION**   NAME:  ADDRESS:         TAX ID# (USA INSTITUTIONS ONLY): | | | 1. **FISCAL OFFICER OR INSTITUTIONAL REPRESENTATIVE**   NAME:  TITLE:  ADDRESS:         E-MAIL ADDRESS:  CHECK PAYABLE TO:  ABOVE INDIVIDUAL  OTHER  *If “other”, please indicate to whom check should be made payable:*    Or you can provide banking instructions for wire transfer:  *Account #*  *Routing/ABA #*  *Bank Name*  *Swift Code (foreign wires)* | | | | | |
| 1. **ADMINISTRATIVE OFFICIAL SIGNING FOR APPLICANT ORGANIZATION**   NAME:  TITLE:  ADDRESS: | | |
| 1. PRINCIPAL INVESTIGATOR ASSURANCE: I certify that the statements herein are true, complete and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. I agree to accept responsibility for the scientific conduct of the project and to provide the required progress and financial reports if a grant is awarded as a result of this application. | | SIGNATURE OF PI NAMED IN 7. | | | | | DATE | |
| 1. APPLICANT ORGANIZATION CERTIFICATION AND ACCEPTANCE: I certify that the statements herein are true, complete and accurate to the best of my knowledge, and accept the obligation to comply with National Eczema Association terms and conditions if a grant is awarded as a result of this application. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. | | SIGNATURE OF OFFICIAL NAMED IN 11. | | | | | DATE | |

**OTHER COLLABORATORS**

*Please provide the following information for all co-Principal Investigators and Collaborators*

|  |  |
| --- | --- |
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| **NAME (first and last) & DEGREES** | POSITION TITLE & DEPARTMENT |
| MAILING ADDRESS (Street, city, state, zip code) | CONTACT INFORMATION  TEL:       E-MAIL: |
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| **NAME (first and last) & DEGREES** | POSITION TITLE & DEPARTMENT |
| MAILING ADDRESS (Street, city, state, zip code) | CONTACT INFORMATION  TEL:       E-MAIL: |
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| **NAME (first and last) & DEGREES** | POSITION TITLE & DEPARTMENT |
| MAILING ADDRESS (Street, city, state, zip code) | CONTACT INFORMATION  TEL:       E-MAIL: |
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| 1. Letter(s) of Support *(Encouraged for all collaborators contributing to the Project)* |  |  |

**LAY PERSON SUMMARY**

*Summarize the proposed research for a non-scientific audience and the significance of this work.*

*Do not exceed 250 words.*

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**PROJECT DESCRIPTION INSTRUCTIONS**

*Describe your proposal in sufficient detail for adequate evaluation. Make every effort to be succinct.* ***Do not exceed 7 pages****.* ***Do not submit a copy of an application prepared for another granting agency, copies of previous publications, or other supplemental documents.***

A preferred format is as below:

1. **Specific Aims -** What do you intend to accomplish? What hypothesis is to be tested?
2. **Background and Significance -** Why is the research important and how does it specifically address the selected NEA research priorities? Evaluate existing knowledge in the field and specifically identify the possible contributions that your investigation may make.
3. **Preliminary Data -** What has already been done in this field?
4. **Approach and Experimental Design -** How are you going to accomplish the research? Describe in detail the experimental design, the procedures to be used, and the manner in which the data will be analyzed.
5. **Organizational Design and Feasibility –** What institutional, departmental, or other resources and expertise is available to support this research?
6. **Literature Cited -** List the most relevant references that provide background or supporting information for your proposal.

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**PROJECT DESCRIPTION**

1. **Specific Aims**

1. **Background and Significance**

1. **Preliminary Studies**

1. **Approach and Experimental Design**

1. **Organizational Design and Feasibility**

1. **Literature Cited**

**BUDGET AND PERSONNEL**

1. **Detailed Budget**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **DETAILED PROJECT BUDGET**  **DIRECT COSTS ONLY** | | | | | | | FROM | THROUGH |
| PERSONNEL | | | % | |  | DOLLAR AMOUNT REQUESTED *(omit cents)* | | |
| NAME | ROLE ON  PROJECT | EFFORT  ON  PROJ. | | INST.  BASE  SALARY | | SALARY  REQUESTED | FRINGE  BENEFITS | TOTAL |
|  | Principal  Investigator |  | |  | |  |  |  |
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| **SUBTOTALS** | | | | | |  |  |  |
| CONSULTANT COSTS | | | | | | | |  |
| EQUIPMENT (*Itemize)* | | | | | | | |  |
| SUPPLIES (*Itemize by category)* | | | | | | | |  |
|  | | | | | | | |
| TRAVEL | | | | | | | |  |
|  | | | | | | | |  |
| PATIENT-ASSOCIATED COSTS | | | | | | | |  |
| OTHER EXPENSES (*Itemize by category)* | | | | | | | |  |
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| **TOTAL COSTS FOR BUDGET PERIOD\***  *\*Note: Indirect F&A Costs are not allowed on NEA Research Grants*  \* | | | | | | | | **$** |

1. **Budget Justification**

*Do not exceed this page.*

|  |
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|  |

1. **Current & Pending Project Support**

*List all current support and other pending applications for financial support for the proposed project, as well as a brief explanation of how funds from multiple sources will be used.*

**SOURCE**

**AMOUNT**

**YEARS**

**DESCRIPTION:**

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**SOURCE**

**AMOUNT**

**YEARS**

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**SOURCE**

**AMOUNT**

**YEARS**

**DESCRIPTION:**

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**BIOGRAPHICAL SKETCH**

*Use the current NIH format and guidelines. Provide the following information for all listed principal investigators, co investigators, and other significant contributors. Follow this format for each person.* ***DO NOT EXCEED 5 PAGES FOR EACH BIOSKETCH.***

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME** | | **POSITION TITLE** | |
| **EDUCATION/TRAINING** *(Begin with baccalaureate or other initial professional education and include postdoctoral training)* | | | |
| INSTITUTION AND LOCATION | DEGREE  *(if applicable)* | COMPLETION DATE | FIELD OF STUDY |
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1. **Personal Statement**

1. **Positions and Honors**

1. **Contributions to Science**

1. **Additional Information: Research Support and/or Scholastic Performance**