

**Overview:** PeDRA is committed to assisting pediatric dermatologists in gathering important data through the distribution of surveys to members.

The following policy has been adopted to ensure that we achieve a balance between supporting research initiatives and avoiding survey duplication and membership overload.

The following **general guiding principles** are implemented in the decision-making:

1. Survey fits with the overall [mission and vision](#) of PeDRA and/or SPD.
2. Survey fits into one of the working group [research areas](#).
3. A survey that does not fit into item 1 and/or 2, but is deemed of importance to pediatric dermatology, will also be considered.

### Process for PeDRA members:

1. Investigators should submit a completed survey application and their survey. Beta-testing of the survey is strongly encouraged prior to submission.
2. All surveys submitted for completion by PeDRA and/or SPD membership (or subsets of the members) will be reviewed by members of the Studies Committee. If needed, ad-hoc reviewers from relevant working groups will be added.
3. All applicants will receive feedback regarding the format and content of the survey irrespective of the outcome (approved, revise and reconsider, declined).
4. If successful, the submitting PI will provide PeDRA with evidence of IRB approval or exemption before a link with the final version of the survey will be sent to the PeDRA and/or SPD membership. PeDRA is not responsible for keeping track of responses, nor providing access to the raw data. An automatic reminder will be sent to PeDRA and/or SPD members 1 week and 2 weeks after the initial notice.
5. PeDRA reserves its right to stagger notifications about surveys depending on the load of submissions, urgency of the proposal, and other factors. We will attempt to limit the distribution of surveys to a maximum of one per month.
6. Summary results of any survey sent to PeDRA members are highly encouraged to be sent to those PeDRA members who responded to the questionnaire, within 2 years from survey completion. PeDRA can assist in disseminating these results.

7. Any publication that includes the results of a survey of PeDRA members should acknowledge PeDRA in at least one of the following locations: publication title, authorship, methods, or acknowledgement section.

**Process for members belonging to other organizations/groups:**

1. A similar process for assessment of the scientific merit will be employed.
2. In order to be considered, the following criteria are considered:
  - a. at least one investigator is a PeDRA member
  - b. the study meets general guiding principles (see above)

**Process for industry driven surveys:**

1. A similar process for assessment of the scientific merit will be employed. **Surveys with a marketing scope will not be considered for distribution.**
2. In order to be considered, the following criteria will be considered:
  - a. At least one investigator is a PeDRA member
  - b. Survey fits with the overall mission and vision of PeDRA
  - c. Survey results are important to pediatric dermatology
3. Remuneration for distribution of the survey to PeDRA: please discuss with Mike Siegel, PeDRA Executive Director, [mike.siegel@pedraresearch.org](mailto:mike.siegel@pedraresearch.org).
4. Investigator driven surveys will be given priority for distribution.
5. PeDRA will allow only a one-time posting of the link to the survey.

**Frequency of application cycles:**

Applications are accepting on a rolling basis. Distribution of the surveys to the membership will be staggered whenever possible to avoid survey “fatigue.”

Contact PeDRA Research Coordinator, Katherine Devenport ([katherine.devenport@pedraresearch.org](mailto:katherine.devenport@pedraresearch.org)) with questions about the survey process.